



WARRINGTON
Borough Council

RISK ASSESSMENT FORM – INCREASING PUPIL NUMBERS IN WARRINGTON SCHOOLS

Taken from the government guidance - Opening schools and educational settings to more pupils from 1 June: guidance for parents and carers - Updated January 2021

To prevent the spread of coronavirus, schools and other settings should use a range of protective measures to create safer environments in which the risk of spreading the virus is substantially reduced.

Approaches we are asking schools and other settings to take include:

- Carrying out a risk assessment before opening to more children and young people - the assessment should directly address risks associated with coronavirus so that sensible measures can be put in place to minimise those risks for children, young people and staff
- Making sure that children and young people do not attend if they or a member of their household has symptoms of coronavirus
- Promoting regular hand washing for 20 seconds with running water and soap or use of sanitiser and ensuring good respiratory hygiene by promoting the catch it, bin it, kill it approach
- Cleaning more frequently to get rid of the virus on frequently touched surfaces, such as door handles, handrails, tabletops, play equipment and toys
- Minimising contact through smaller classes or group sizes and altering the environment as much as possible, such as changing the layout of classrooms
- Reducing mixing between groups through timetable changes, such as staggered break times or by introducing staggered drop-off and collection times.



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<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers/reopening-schools-and-other-educational-settings-from-1-june>

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REF NO	TASK / WORK / OPERATION	DO HAZARDS EXIST?	WHAT ARE THE HAZARDS?
01	Travelling to and from school	Y	Unable to maintain social distancing measures and mixing of pupils on home to school transport / public transport
02	Arrival and departure of school staff	Y	Mixing of staff and non-adherence to social distancing measures during the arrival to and departure from school
03	Drop off and collection of children	Y	Mixing of parents and carers / children and young people and non-adherence of social distancing measures during the drop off and collection times
04	Use of classroom space	Y	Unable to maintain social distancing measures in the classroom
05	Movement around the building	Y	Unable to maintain social distancing measures and mixing of pupils and staff whilst moving around the building



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REF NO	TASK / WORK / OPERATION	DO HAZARDS EXIST?	WHAT ARE THE HAZARDS?
06	Use of shared equipment and resources	Y	Higher risk of contamination if pupils and staff use shared equipment and resources
07	Use of shared spaces	Y	Higher risk of contamination if pupils and staff use shared spaces
08	Use of outdoor spaces and equipment	Y	Higher risk of contamination if pupils and staff use shared outdoor spaces and equipment
09	Break / lunch times	Y	Mixing of pupils during break and lunch times and maintenance of social distancing measures
10	Provision of school meals	Y	Mixing of staff and pupils whilst providing school meals
11	Access to toilets and hand washing facilities	Y	Mixing of pupils/staff during visits to toilets and hand washing facilities
12	Physical education lessons and contact sports	Y	Unable to maintain social distancing measures during contact sport and physical education lessons
13	Supporting clinically vulnerable pupils and staff	Y	Pupils and staff are at higher risk of severe illness if they do not maintain social distancing / follow medical advice
14	Managing symptomatic pupils and staff	Y	Risk of infecting pupils and staff if symptomatic pupils and staff are not managed in line with the guidance
15	Managing visitors and temporary staff	Y	Visitors do not adhere to social distancing measures put in place
16	Delivery of inbound goods	Y	Ineffective infection control and increased risk of infection
17	Cleaning	Y	Ineffective infection control and increased risk of infection

RISK SCORING

Each hazard should be scored using the matrix below. A risk rating score should be given in light of the **Existing Control Measures** and then this should be revised following the application of the Mitigation Action Taken.

SEVERITY OF RISK (S)		LIKELIHOOD (L)					Lx S = RISK RATING SCORE (RR)	
		1. RARE	2. UNLIKELY	3. POSSIBLE	4. VERY LIKELY	5. ALMOST CERTAIN		
1	Insignificant	1	2	3	4	5	LOW (L) 1-8	NO FURTHER ACTION REQUIRED
2	Low	2	4	6	8	10	MEDIUM (M) 9-15	FURTHER CONTROL MEASURES REQUIRED AND IMPLEMENTED BEFORE PROCEEDING.
3	Tolerable	3	6	9	12	15	HIGH (H) 16-25	DO NOT PROCEED
4	Major	4	8	12	16	20		
5	Intolerable	5	10	15	20	25		

The risk rating score is based on the **Severity of the Risk x the Likelihood.**

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
Unable to maintain social distancing measures and mixing of pupils on home to school transport / public transport	<ul style="list-style-type: none"> Direct transmission of COVID-19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 				<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Guidance sent out to parents advising pupils not to use public transport where possible.</p> <p>Staggered start and finish times introduced.</p> <p>Hand sanitizer stations introduced on entry to the building.</p> <p>Pupils advised that facemasks are mandatory on public transport.</p> <p>Disposable facemask bins installed at building entrance.</p> <p>Pupils advised to wash their hands/sanitise prior to use and after use of public transport.</p> <p>No school provided transport (minibuses) is to be used until further review.</p>	3x2=6	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p> <ul style="list-style-type: none"> Ensure parents and children and young people are aware of the recommendations set out in the Coronavirus (COVID-19): safer travel guidance for passengers (including avoiding peak times) when planning their travel Advise children and young people to remain 2 meters apart on transport where possible Students are encouraged to stay at home and learn via remote learning. Limited students on site (keyworker and vulnerable students only) 	3x2=6	L

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
Mixing of staff and non-adherence to social distancing measures during the arrival to and departure from school	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	x	x	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Staff advised to wash their hands/sanitise their hands on arrival and before leaving school.</p> <p>Hand sanitizer stations provided on each floor entrance, within classrooms and in catering spaces.</p> <p>Staff advised to adhere to current social distancing measures.</p> <p>Staff advised to wear facemasks in communal areas or any space where social distancing cannot be maintained.</p>	1x2=2	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p> <ul style="list-style-type: none"> Majority of teaching staff and support staff who can work from home are encouraged to stay at home. Limiting access to the building and arrival departure congestion. 	1x2=2	L
Mixing of parents and carers / children and young people and non-adherence of social distancing measures during the drop off and collection times	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	x	✓	✓	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Parents advised to remain in vehicles during drop off and collection times, and not to come to reception.</p> <p>Social distancing measures introduced outside of school, with duty staff to supervise.</p> <p>Staggered start/end times to the day introduced.</p> <p>Pupils and parents advised to wash/sanitise their hands on arrival.</p>	1x2=2	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p> <ul style="list-style-type: none"> Tell parents that if their child needs to be accompanied to the school only one parent should attend No parents to attend school without a pre-arranged appointment Parent appointments encouraged over the phone or virtual via teams. 	1x2=2	L

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
					Parents must wear facemasks when they enter the building and in communal spaces.					
Unable to maintain social distancing measures in the classroom	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Year group bubbles introduced.</p> <p>Reduced number of classrooms used in bubble specific zones.</p> <p>Teacher rotation, not students.</p> <p>Consistent room schedules.</p> <p>Hand sanitiser, tissues, cleaning products available in each classroom.</p> <p>Daily deep cleaning introduced.</p> <p>Enhanced daytime cleaning of touchpoints.</p> <p>Classroom de-clutter to remove soft furnishings.</p> <p>Seating rearranged to social distancing guidelines.</p>	2x2=4	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p> <p>Teachers to remain 2 meters away from students whilst teaching/supervising.</p> <p>Larger classrooms or teaching spaces to be used for larger classes</p> <p>Common seating plans introduced for all lessons/classes so any close contact can be easily identified and logged where there is increased risk</p> <p>Students on site remain a minimal number and remain in their own bubble.</p>	2x2=4	L
Unable to maintain social distancing measures and mixing of pupils and staff	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - 	✓		X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has</p>	2x2=4	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as</p>	2x2=4	L

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
whilst moving around the building	<p>hand to hand, hand to mouth, hand to body)</p> <ul style="list-style-type: none"> Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 		✓		<p>already adopted</p> <p>Year groups placed into year specific bubbles in separate zones/floors.</p> <p>Zoned areas to be used for break/lunches.</p> <p>Assembly to take place in year bubbles.</p> <p>Compulsory for students to wear masks whilst moving around the building.</p> <p>Students advised to sanitise before and after putting on or removing masks.</p>			<p>appropriate):</p> <p>Staff log introduced as part of risk control - any close contact that takes place is logged daily. See TEAMS log.</p> <p>Protocol for reporting testing introduced – anyone awaiting the result of a test due to having covid symptoms are to isolate.</p> <p>Positive test results confirmed to Principal in first instance.</p> <p>Close contact testing introduced for those in close contact with a positive case – 7 day lateral flow device testing completed for staff and students on site – as long as symptomless.</p>		
Higher risk of contamination if pupils and staff use shared equipment and resources	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Students supplied with a new student pack to include books and stationary.</p> <p>Anti-bacterial wipes available in all classrooms.</p> <p>Zoned/timed use of practical areas eg, workshop/science labs, with</p>	3x2=6	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p> <ul style="list-style-type: none"> ✓ Limit the exchange of take-home resources between children, young people and staff ✓ Staff CPD to focus on modelling and teaching that reduces the need for paper resources. Use of TEAMS online to encourage digital 	3x2=6	L

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		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
					deep cleaning before and after use.			feedback and formative assessment ✓ Each department to produce their own risk assessment specific to the needs of their subject/area – see faculty risk assessments		
Higher risk of contamination if pupils and staff use shared spaces	<ul style="list-style-type: none"> • Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Designated zones for eating areas introduced.</p> <p>Reduced catering availability.</p> <p>Queing systems in place in catering spaces.</p> <p>One way system clockwise direction around zones/floors.</p> <p>Encourage students and staff to keep left in stairwells.</p> <p>Staggered use of staff rooms and offices introduced.</p> <p>No gathering of staff or pupils allowed at any time.</p> <p>Zoned use of outdoor space.</p>	2x2=4	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p> <p>Only one member of staff at a time allowed in the lift</p> <p>Staff not to share office space wherever possible. If staff do share office space then desks are 2 meters apart and/or have screens in place</p> <p>Individual conversations with students for Pastoral/SEND needs take place in a designated space where distance can be maintained.</p> <p>Students no longer allowed into the pastoral office</p> <p>Staff meetings – line management, department, briefings to take place in a large area where 2-meter distance can be maintained.</p> <p>Staff briefings to take place in lecture theatre</p> <p>SLT meetings to take place</p>	2x2=4	L

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		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
							online in Teams			
Higher risk of contamination if pupils and staff use shared outdoor spaces and equipment	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Outdoor space zoned and staggered for use at different times in year bubbles only.</p> <p>Duty staff to supervise current social distancing guidelines.</p> <p>No equipment in use.</p>	2x1=2	L	Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):	2x1=2	L
Mixing of pupils during break and lunch times and maintenance of social distancing measures	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Zoned areas for eating introduced.</p> <p>Zoned break times.</p> <p>Year group bubbles.</p> <p>Reduced catering available.</p> <p>Pupils advised to wash hands/sanitise before and after eating.</p> <p>Tables regularly sanitised and sign system used to advise students/staff which tables are to be used.</p> <p>Daily deep cleaning measures introduced.</p>	2x2=4	L	Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate): Staff on duty ensure distance is maintained whilst students queue up for food and that they remain seated when in Hangout/eating areas or are asked to put their mask on. Assemblies to reinforce the message of social distancing at lunch times for all students	2x2=4	L

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		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
					Enhanced regular cleaning schedule of all touchpoints in catering spaces (back and front of house) Duty staff to supervise current social distancing guidelines.					
Mixing of staff and pupils whilst providing school meals	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Zoned areas for eating introduced.</p> <p>Zoned break times.</p> <p>Year group bubbles.</p> <p>Reduced catering, packed lunches only.</p> <p>Screens fitted for kitchen staff.</p> <p>Deep cleaning measures.</p> <p>Kitchen staff to observe current social distancing guidelines.</p> <p>Cleaning products and hand sanitiser available for kitchen staff.</p>	2x2=4	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p> <p>Staff to maintain distanced duty points</p>	2x2=4	L
Mixing of pupils/staff during visits to toilets and hand washing facilities	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Ensure one person per toilet at any time.</p> <p>Designated toilets for zones/bubbles.</p> <p>Advise pupils and staff to observe and</p>	3x2=6	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p>	3x2=6	L

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
					practice current social distancing guidelines. Advise pupils and staff to wash their hands for 20 seconds using warm water and soap.					
Unable to maintain social distancing measures during contact sport and physical education lessons	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>P.E lessons suspended, half termly intersport enrichment introduced instead. Full risk assessment to be introduced when reinstated.</p>	1x1=1	L	Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):	1x1=1	L
Pupils and staff are at higher risk of severe illness if they do not maintain social distancing / follow medical advice	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Clinically vulnerable children and staff who are at higher risk of severe illness (for example, people with some pre-existing conditions as set out in the staying at home guidance have been advised to take extra care in observing social distancing and should stay / work from home where possible.</p> <p>Follow guidance for self-isolation if symptoms are displayed and if confirmed cases are identified.</p> <p>Work with local authority and national public health agencies.</p>	1x2=2	L	Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):	1x2=2	L
Risk of infecting pupils and staff if symptomatic pupils	<ul style="list-style-type: none"> Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. 	✓		✓	Examples of mitigating action which could be introduced to reduce the spread of infection (please	2x3=6	L	Examples of mitigating action which could be introduced to reduce the spread of infection	2x3=6	L

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
and staff are not managed in line with the guidance	<p>person to person transmission - hand to hand, hand to mouth, hand to body)</p> <ul style="list-style-type: none"> Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 		✓		<p>include/delete as appropriate):</p> <p>Ensure that staff are aware of the process for sending home students/staff if they become unwell with a new, continuous cough or a high temperature and advise them to follow the COVID-19: guidance for households with possible coronavirus infection guidance.</p> <p>If a child is awaiting collection: Move them to the first aid room on the ground floor where they can be isolated behind a closed door.</p> <p>Depending on the age of the child ensure appropriate adult supervision if required.</p> <p>If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom should be cleaned and disinfected before being used by anyone else.</p> <p>PPE should be worn by staff caring for the child while they await collection if a distance of 2 meters cannot be maintained (such as for a very young child or a child with complex needs).</p> <p>Call 999 if they are seriously ill or injured or their life is at risk.</p> <p>If a member of staff has helped someone who was unwell with a new, continuous cough or a high temperature, they do not need to go home unless they develop symptoms themselves (and in which case, a test is available) or the child subsequently</p>			<p>(please include/delete as appropriate):</p> <p>Close contact testing introduced for those in close contact with a positive case – 7 day lateral flow device testing completed for staff and students on site – as long as symptomless.</p>		

HAZARDS	POTENTIAL HARM	PERSONS AT RISK (tick as appropriate)			EXISTING CONTROL MEASURES	RISK RATING	L/M/H	MITIGATING ACTION INTRODUCED	NEW RISK RATING	RESIDUAL RISK
		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
					tests positive. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.					
Visitors do not adhere to social distancing measures put in place	<ul style="list-style-type: none"> • Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	✓	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Encourage potential visitors to contact the schools remotely rather than visiting the school.</p> <p>Visitors are by appointment only.</p> <p>Maintain a record of all visitors, including contact details for the purposes of track and trace.</p> <p>Visitors should sanitise their hands on entry to/exiting the building.</p> <p>Visitors are to wear a facemask when on site.</p>	2x2=4	L	Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):	2x2=4	L
Delivery of inbound good - ineffective infection control and increased risk of infection	<ul style="list-style-type: none"> • Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	X	X	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted</p> <p>Delivery area set up in entrance.</p> <p>Workers handling deliveries to wash hands and sanitise after handling.</p> <p>Restrict non-business deliveries, for example, personal deliveries to workers.</p> <p>Clean incoming goods if</p>	1x2=2	L	Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):	1x2=2	L

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		STAFF	PUPILS	VISITORS		L x S = RR			L x S = RR	L/M/H
					appropriate.					
Cleaning - ineffective infection control and increased risk of infection	<ul style="list-style-type: none"> • Direct transmission of COVID -19 virus from being in close proximity to people with the virus (i.e. person to person transmission - hand to hand, hand to mouth, hand to body) • Indirect transmission of COVID-19 virus from hand and hands contact with contaminated surfaces 	✓	✓	✓	<p>Include any measures currently in place, including those identified in the column 'mitigating action required' which the school has already adopted:</p> <p>Agreed additional schedule with the Cleaning Service.</p> <p>Cleaning Services has adopted the COVID-19: cleaning of non-healthcare settings guidance.</p> <p>Frequently touched surfaces are cleaned frequently in between deep clean by outside contractor.</p> <p>Spaces are well ventilated using ventilation units – ensuring an inflow of fresh air is circulated in all areas.</p>	2x2=4	L	<p>Examples of mitigating action which could be introduced to reduce the spread of infection (please include/delete as appropriate):</p>	2x2=4	L